

St. Augustine's Centre, Halifax

Charity number 1131784

A company limited by guarantee number 06819800

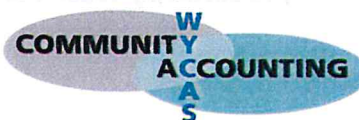
Annual Report and Financial Statements for the year ended 31 December 2022



St.

Augustine's

Centre



West Yorkshire Community Accounting Service

St. Augustine's Centre, Halifax

Trustees' report for the year ended 31 December 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Mark Pattison	Co.Chair	
Andrew Jones	Co.Chair	
Simon Bottomley	Treasurer and secretary	
Katie Fawcett		Resigned 5 December 2022
Richard Seton		
Jessica Fowle		
Ashley Parkin		
Danielle Chavrimootoo		Resigned 5 December 2022
Doreen Mbazazi		Resigned 5 December 2022
Hina Gillani		Appointed 5 December 2022
Keith Baulcombe		Appointed 5 December 2022
Elina Eady		Appointed 5 December 2022
Lora Evans		Appointed 5 December 2022
Ebrahim Ghadirfar		Appointed 5 December 2022
Adesina Lawal		Appointed 5 December 2022

Charity number 1131784 Registered in England and Wales

Company number 06819800 Registered in England and Wales

Registered and principal address

St. Augustine's Centre
Hanson Lane
Halifax
HX1 5PG

Bankers

Unity Trust Bank PLC
Nine Brindley Place
Birmingham
B1 2HB

CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Calderdale Credit Union
17-19 Commercial Street
Halifax
HX1 1HJ

Nationwide Building Society
1/2 George Square
Halifax
HX1 1HF

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 February 2009. It is governed by a memorandum and articles of association which were amended on 20 April 2009 and 1 December 2022. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Co-Chair's report continued

We recruited five new trustees in 2022 and welcome Ebrahim, Elli, Keith, Lora and Lawal who between them bring a wealth of experience and knowledge to the board, including experience of seeking sanctuary in the UK. This brings the number of trustees up to 12. We said goodbye to three trustees in 2022, Doreen, Danielle and Katie – we thank them very much for their contributions. During the year we have strengthened our board governance arrangements, reviewed our strategic priorities, increased the effectiveness of board sub-groups and produced or refreshed several key policies.

The context of our work has been difficult – increased use of hotels in Calderdale as contingency accommodation by the Home Office, the implementation of the Nationality and Borders Act 2022, increased delays in immigration decisions, the Rwanda proposals, the rise of far-right hostility to people seeking asylum and refugees, a national financial and cost of living crisis – these challenges are just the tip of the iceberg. But despite these challenges, this has been a year when St Augustine's has grown and flourished and tangibly improved and brightened the lives of the people we support. Achieving all this in these difficult times is a remarkable achievement and a testament to the whole team at St Augustine's, staff, trustees and volunteers.

Part of the government's "hostile environment" is to frequently move people accommodated in the hotels around the country, often at short notice. Whilst there are currently almost 200 places for people seeking asylum in hotels in Calderdale, the turnover of people has meant we have supported nearly 1,500 people over 2022, pulling the organisation in a new direction with more outreach services operating in the hotels.

During the year we have brought more people with lived experience of migration and the asylum system into all parts of the organisation. We are particularly proud to have 9 people with lived experience (1/3rd) on the staff and board teams and just under half of our 180 volunteers are Centre Members who have sought sanctuary in Calderdale. Many activities or services are co-led by Centre Members, for example the bike project, the IT project that refurbishes and repairs laptops and phones, the Welcome Café, the free shop, the hair and beauty salon.

The wider report below outlines in more detail the array of services we provided in 2022, the numbers of people involved and examples of the impact of our work.

As always, we are hugely proud that through the collaborative efforts of trustees, staff, volunteers, partners, funders and donors, we have supported our Centre Members in 2022 with a wide range of needs, and increasingly involved them in the running of St Augustine's Centre. A big thanks as ever to all our funders, new and old. We would like to pay special tribute to our excellent and committed staff group, led by our brilliant Director Sara, who continue to do incredible work and make a massive difference to the lives of our centre members and our community.

Andrew Jones and Jess Fowle (Co-Chairs, Board of Trustees)
May-23

Achievements and performance

In 2022 we supported nearly 1500 people, the vast majority of whom are seeking sanctuary in Calderdale.

If 2020 was about responding to the pandemic, and 2021 was about building capacity, diversifying our team, tightening up our operations and significant expansion in our activities offer; 2022 was about responding to new asylum hotels and a focus on policies, systems and legal compliance.

There are now three hotels housing almost 200 people seeking asylum (including many families) as well as further dispersal accommodation which means the number of people in Calderdale has doubled in the last two years. The nature of asylum hotels requires a particular response because people are less independent and there temporarily (though that can mean 1 year plus). They are unable to cook their own food, have less freedom to come and go, live on a maximum of £8 a week and have to get used to living with multiple people from different countries. Working with the Council we have recruited two posts to support and integrate residents. This work is a challenge for all, but we are proud of the way we have been able to respond by providing English classes and activities in situ, find school and nursery places and advocate on behalf of residents' needs.

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Plans for future periods

In 2023 and beyond we plan to:

Develop specific services

- Build up a Legal Literacy service in recognition of the lack of Legal Aid and solicitors, with staff and volunteers
- Respond to significant changes in the asylum legislation through the Illegal Migration Bill
- Improve our Welcome Programme and a programme of associated talks for new arrivals to encourage more independence and integration
- Build on our Awareness Raising programme and encourage more donations and fundraisers
- Build up our Cycle Club and bike refurb skills

Develop capacity and expertise

- Recruit more volunteers with lived experience to support casework and legal literacy work
- Improve capacity in our comms team

Update and create new policies and processes

- Develop a Sustainability policy and prioritise sustainability in all we do, making the explicit link between migration and climate change
- Develop a response to the rise of the far right and anti-asylum movements to protect our community

Improve our story telling through blogs and case studies

- Develop our qualitative impact assessment
- Complete the upgrade to our GDPR process
- Update our strategic risk register
- Begin to work on paperless systems
- Achieve Volunteering gold standard

Improve our premises

- Reduce vandalism by erecting a fence and creating more physical synergy and accessibility between our two buildings
- Grow more vegetables & fruit for use in our Welcome Café
- Improve the energy efficiency of our premises and sustainability of our operations
- Put a robust lease in place for our Activities Building and clarify relationships with our different landlords

Financial review

The net income for the year was £155,899, including net income of £83,700 on unrestricted funds and net income of £72,199 on restricted funds after transfers.

Funding

Total income rose significantly as we engaged with more partners and saw a substantial increase in the demand for support, to £740,184 (2022: £530,612). As a result of these additional services our expenditure also increased to £582,693 (2022: £475,812). This resulted in a rise in restricted reserves of £72,199 (2022: £13,425), as per the Statement of Financial Activities, and unrestricted reserves increased again by £23,355 (2022: £13,425).

St. Augustine's Centre, Halifax

Trustees' report (continued) for the year ended 31 December 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on September 1st 2023

Signed: [Signature] (Trustee)

Name: Simon Bostromley

St. Augustine's Centre, Halifax
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Donations and legacies	(2)	68,818	11,374	80,192	61,968
Charitable activities	(3)	21,037	637,792	658,829	468,575
Fundraising		-	-	-	24
Bank interest		1,163	-	1,163	45
Total income		91,018	649,166	740,184	530,612
Expenditure on:					
Charitable activities	(4)	119,912	464,373	584,285	475,832
Total expenditure		119,912	464,373	584,285	475,832
Net income / (expenditure)		(28,894)	184,793	155,899	54,780
Transfers between funds	(4)	112,594	(112,594)	-	-
Net movement in funds		83,700	72,199	155,899	54,780
Fund balances brought forward		107,777	105,871	213,648	158,868
Fund balances carried forward	(5)	191,477	178,070	369,547	213,648

All incoming resources and resources expended derive from continuing activities.

St. Augustine's Centre, Halifax
Statement of cash flows
for the year ended 31 December 2022

	2022	2021
	£	£
Cash flows from operating activities:		
Net cash provided by (used in) operating activities	<u>128,761</u>	<u>89,483</u>
Cash flows from investing activities:		
Bank interest	1,163	45
Purchase of tangible fixed assets (excluding donated assets)	<u>(91,718)</u>	<u>-</u>
Net cash provided by (used in) investing activities	<u>(90,555)</u>	<u>45</u>
Cash flows from financing activities:		
Repayments on borrowing	-	-
Cash inflows from new borrowing	<u>-</u>	<u>-</u>
Net cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
Change in cash and cash equivalents in the reporting period	38,206	89,528
Cash and cash equivalents at the beginning of the reporting period	<u>240,454</u>	<u>150,926</u>
Cash and cash equivalents at the end of the reporting period	<u>278,660</u>	<u>240,454</u>

Reconciliation of net movement in funds to net cash flow from operating activities	2022	2021
	£	£
Net movement in funds for the reporting period (as per the statement of financial activities)	155,899	54,780
Adjustments for:		
Depreciation charges	29,781	-
Bank interest	(1,163)	(45)
(Increase) / decrease in debtors	(37,595)	44,908
Increase / (decrease) in creditors	<u>(18,161)</u>	<u>(10,160)</u>
Net cash provided by (used in) operating activities	<u>128,761</u>	<u>89,483</u>

Analysis of cash and cash equivalents	2022	2021
	£	£
Cash in hand	104	539
Notice deposits (less than 30 days)	<u>278,556</u>	<u>239,915</u>
Total cash and cash equivalents	<u>278,660</u>	<u>240,454</u>

St. Augustine's Centre, Halifax
Notes to the accounts
for the year ended 31 December 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

4 Charitable activities expenditure

	Activities undertaken directly £	Support costs £	2022 Total cost £	2021 Total cost £
Charitable activities	495,066	89,219	584,285	475,832
	<u>495,066</u>	<u>89,219</u>	<u>584,285</u>	<u>475,832</u>

4a Support costs

	2022 Total cost £	2021 Total cost £
Support cost type		
Management, finance and administration support	63,176	54,575
Office costs	17,773	15,518
Human resources	4,598	3,837
Subscriptions	1,010	707
Governance	2,662	1,668
	<u>89,219</u>	<u>76,305</u>

4b Charitable activities expenditure detail

	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total cost £	2021 Total cost £
Salaries NI and pensions (8c)	25,353	359,568	384,921	339,546
Independent examination	1,953	-	1,953	2,112
Administration	1,112	-	1,112	2,918
Bank charges	395	-	395	851
Cleaning	1,259	-	1,259	879
Marketing and communications	2,083	-	2,083	9,598
Governance	2,662	-	2,662	1,668
Health, safety and medical costs	1,818	470	2,288	2,311
Human resources	4,598	-	4,598	3,837
Hygiene covid costs	-	-	-	-
Insurance	5,090	-	5,090	2,627
Decor and maintenance	9,200	-	9,200	9,231
Rent and room hire	4,277	5,523	9,800	6,405
Staff wellbeing	2,922	57	2,979	2,537
Stationery, postage and office costs	3,991	60	4,051	2,963
Subscriptions	1,010	-	1,010	707
Telephone, internet and digital	8,213	242	8,455	8,232
Training	2,245	-	2,245	1,097
Travel expenses	158	35	193	298
Utilities	9,384	-	9,384	6,068
Food and refreshments	469	-	469	327
Capital and redevelopment works	1,781	-	1,781	984
Support programme expenditure	74	30,500	30,574	11,407
Volunteer expenses	-	44	44	22
Activities programme expenditure	84	67,874	67,958	58,712
Sundry	-	-	-	495
Depreciation	29,781	-	29,781	-
	<u>119,912</u>	<u>464,373</u>	<u>584,285</u>	<u>475,832</u>

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

5 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Capital funding	21,855	10,000	-	(31,855)	-
Active Calderdale	3,046	34,347	19,232	(8,500)	9,661
Big Bike Revival	423	1,600	2,023	-	-
Bearder Trust	-	5,300	1,350	-	3,950
Blue Thread	-	28,500	12,273	(1,227)	15,000
Brelms Trust	-	5,000	5,000	-	-
CFFC - Fencing	-	15,000	-	(234)	14,766
CFFC Destitution Fund	347	2,500	2,847	-	-
CFFC - Household	-	5,000	336	-	4,664
CFFC Laptop Fund	-	3,887	2,415	(1,100)	372
CFFC - Wellbeing	-	5,000	-	-	5,000
CFFC Health Inequalities	1,458	1,000	2,458	-	-
CFFC Housing	3,665	-	3,665	-	-
CFFC Health	-	4,290	4,290	-	-
CFFC Hotel and drop in	-	46,020	31,450	(5,000)	9,570
CFFC - Holidays	534	7,395	5,973	(1,656)	300
CFFC Trips	-	2,600	2,600	-	-
CFFC Befriending	4,892	-	4,892	-	-
City Connect (Bike Project)	-	4,545	4,545	-	-
CMBC - Household Fund	-	23,450	23,450	-	-
CMBC Small Grants	-	2,800	2,800	-	-
CMBC Walk the Calderdale Way	2,165	-	2,165	-	-
CMBC Destitution	-	7,663	7,504	-	159
CMBC Advice	-	12,764	12,662	-	102
CMBC Integration	1,948	15,000	16,948	-	-
CMBC Flavourfest	-	500	500	-	-
CMBC - Luncheon Club	-	1,000	-	(1,000)	-
Cosarf Foundation	-	150	150	-	-
Creative Minds NHS	3	2,960	1,322	-	1,641
Donations	32	5	37	-	-
Donations (Sports and bikes)	8	594	109	-	493
Donations for Destitution	3,495	-	2,061	-	1,434
Donations for Digital Inclusion	40	158	-	-	198
Donations for Welcome Cafe	2,570	300	-	-	2,870
CFFC Ghandi Foundation	11,265	-	9,937	-	1,328
Hebden Bridge Arts Festival	-	1,800	1,800	-	-
Healthy Minds	-	15,000	4,114	-	10,886
Henry Smith	-	30,000	-	(30,000)	-
Halifax Opportunities Trust	76	-	76	-	-
Inclusive Economy (CMDC)	-	58,000	58,000	-	-
Refugee Action	-	29,600	20,341	(5,900)	3,359
Sub total	57,822	383,728	269,325	(86,472)	85,753
carried overleaf					

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

5 Restricted funds continued

Fund name	Purpose of restriction
CFFC Health	Costs of employing Health worker
CFFC Hotel and drop in	Costs of employing 2 x hotel workers and Advice Drop In Manager & associates activities costs
CFFC - Holidays	Towards a holiday activity for children seeking sanctuary
CFFC Trips	Trips and events (Filey, EID, Nawroz, Christmas etc)
CFFC Befriending	For a befriending project
City Connect (Bike Project)	(Bike Project) for repairing bikes
CMBC - Household Fund	For destitution costs and support with cost of living
CMBC Small Grants	Gardening project
CMBC Walk the Calderdale Way	For the 'Walk the Calderdale Way' project
CMBC Destitution	Towards housing management costs
CMBC Advice	Towards cost of Caseworker
CMBC Integration	For activities enabling newly arrived people to settle in
CMBC Flavourfest	Creation of food tasters from around the world at our Open Day
CMBC - Luncheon Club	Costs of utilities running our Welcome Cafe
Cosarf Foundation	Destitution payment for one individual
Creative Minds NHS	To make the studio effective from being a nursery
Donations	Towards project activities
Donations (Sports and bikes)	For the bike repair shop and towards sport provision
Donations for Destitution	For living costs and housing support
Donations for Digital Inclusion	For tech lab provision of repair laptops and tablets
Donations for Welcome Cafe	For provision of food through Welcome Cafe
CFFC Ghandi Foundation	For the costs of creative activities, trips and events
Hebden Bridge Arts Festival	Arts project and resulting exhibition
Healthy Minds	Health worker costs and mental health services
Henry Smith	Volunteering and Befriending service
Halifax Opportunities Trust	For food and Christmas hampers
Inclusive Economy (CMDC)	staff salaries and expenses relating to English provision, volunteering and befriending service and welcome café food costs, as well as the costs of trips and events, underwear in our shop of donated clothes and tech refurb costs.
Refugee Action	For immigration service costs
NLCF	For support service provision of one to one welfare
Mears	for trips and events
Migration Yorkshire	cost of bus transport to the Integration Festival
Never Hungry Again CFFC	For provision of food through Welcome Cafe and volunteer training
Newground Together	English classes expenses
NHS CCG Engagement Work	Health research project and cost of Health worker
Public Health	Health research project and cost of Health worker
Rotary Club	Building work to create an extension
SHU - Family Reunion	For the Refugee Family Reunion project
Southall Trust	Cost of cleaner's salary
Spirit in Mind	Music classes and associated equipment and music trips
Sport England	Provision of sports activities and bike repair project
Tesco Groundwork	For provision of food through Welcome Cafe and volunteer training

St. Augustine's Centre, Halifax
Notes to the accounts continued
for the year ended 31 December 2022

6 Tangible assets	Leasehold improvements	Buildings	Equipment	Total
<u>Cost</u>	£	£	£	£
At 1 January 2022	-	-	-	-
Additions	86,719	2,500	2,499	91,718
At 31 December 2022	<u>86,719</u>	<u>2,500</u>	<u>2,499</u>	<u>91,718</u>
<u>Depreciation</u>				
At 1 January 2022	-	-	-	-
Charge for year	28,906	250	625	29,781
At 31 December 2022	<u>28,906</u>	<u>250</u>	<u>625</u>	<u>29,781</u>
<u>Net book value</u>				
At 31 December 2022	<u>57,813</u>	<u>2,250</u>	<u>1,874</u>	<u>61,937</u>
At 31 December 2021	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

7 Debtors and prepayments	2022	2021
	£	£
Debtors	1,673	-
Prepayments	4,797	3,369
Accrued income	41,460	6,966
	<u>47,930</u>	<u>10,335</u>

8 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	278,556	239,915
Cash in hand	104	539
	<u>278,660</u>	<u>240,454</u>

9 Creditors and accruals	2022	2021
	£	£
Accruals	10,686	1,860
Deferred income (see note below for analysis)	-	23,450
Taxation and social security	6,515	4,772
Other creditors	1,779	7,059
	<u>18,980</u>	<u>37,141</u>

St. Augustine's Centre, Halifax

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Donations and legacies	68,818	51,050	11,374	10,918	80,192	61,968
Charitable activities	21,037	81,535	637,792	387,040	658,829	468,575
Fundraising	-	-	-	24	-	24
Bank interest	1,163	45	-	-	1,163	45
Total income	91,018	132,630	649,166	397,982	740,184	530,612
Expenditure						
Charitable activities	119,912	113,919	464,373	361,913	584,285	475,832
Total expenditure	119,912	113,919	464,373	361,913	584,285	475,832
Net income / (expenditure)	(28,894)	18,711	184,793	36,069	155,899	54,780
Transfers between funds	112,594	22,644	(112,594)	(22,644)	-	-
Net movement in funds	83,700	41,355	72,199	13,425	155,899	54,780
Fund balances brought forward	107,777	66,422	105,871	92,446	213,648	158,868
Fund balances carried forward	191,477	107,777	178,070	105,871	369,547	213,648